



Application Fee Waiver and Statement of Finances

Applicant Contact Information

First name

Last name

Street

City/Town

Province

Postal Code

Statement of Finances

The following personal information is required to determine whether you are eligible for a waiver of the fee for the Complaint Review Committee review. This Statement of Finances must be completed in full and proof of income provided. Your request for waiver of the fee will be denied if you fail to provide complete or accurate information.

The College of Physiotherapists of Alberta collects this information for the sole purpose of determining the fee waiver. This information will not be used or shared for any other purpose except that for which it was collected. The College of Physiotherapists of Alberta will retain this information for a period of time to fulfill any requirements under the law after which this information will be destroyed.

1. I am (check applicable box):

married

living in an adult interdependent relationship

single

living common-law

2. The number of people in my household, including me, my spouse or adult interdependent (common-law) partner, dependent children, and any other family member is (*specify the number of persons living in the same dwelling and related by blood, marriage, common-law or adult interdependent relationship, or adoption. A child in the custody of the applicant for at least 50% of the time is counted as one full child.*):

1

2

3

4

5

6

7+

3. The gross income on page 2 is an accurate statement of finances for my household, which includes all income received in my household during approximately the **past three months**:

From

To

Gross Income From All Sources for Past Three Month Period
(before income taxes and other mandatory deductions)

Description	Amount
Employment	
Workers Compensation/Disability Pension	
Social Assistance (Support for Independence)	
Maintenance	
Income From Children (if any)	
Rental Income	
Investment Income	
Other (specify) _____	
Other (specify) _____	
Other (specify) _____	
Gross income of spouse/common law partner/adult interdependent partner living with me	
TOTAL GROSS INCOME for Three Month Period	
Average Gross Monthly Family Income	

4. Below is additional financial information I believe is relevant:

Declaration

I solemnly declare that the information on this application form is correct. I make this solemn declaration conscientiously believing it to be true and knowing it is the same force and effect as if made under oath.

Signature of Declarant

Declared before me at _____, Alberta,
this _____ day of _____, 20____.

Commissioner for Oaths in and for the Province of Alberta

You **must** bring proof of your household income, including the following items:

1. A copy of your income tax return or notice of assessment / reassessment for the most recent taxation year, or pay stubs or income statements for the last 3 months from all your sources of income;
2. Copies of your spouse's / common law partner's / adult interdependent partner's pay stubs or income statements for the last 3 months from all of their sources of income;
3. If you are not employed, recent proof of the source and amount of your income (such as your 3 most recent Employment Insurance benefit statements; your 3 most recent Social Allowance income statements, or your 3 most recent pension benefit statements); and
4. Any other documents necessary to establish your financial situation.

Note: Please advise the Conduct Coordinator if you are unable to produce the applicable documents.

The Conduct Coordinator can only grant a fee waiver if you qualify to apply for a fee waiver and your Gross Family Income falls within the Income Threshold set out below. If you disagree with the findings of the Conduct Coordinator, you may ask that the findings be reviewed by the Registrar. However, the Registrar is governed by the same guidelines used for the initial review.

Income Thresholds

Number of Persons in Family Residing in Household (including applicant)	Gross MONTHLY Family Income	Gross ANNUAL Family Income
1	\$2,230	\$26,760
2	\$2,776	\$33,315
3	\$3,413	\$40,957
4	\$4,144	\$49,727
5	\$4,700	\$56,400
6	\$5,301	\$63,609
7+	\$5,902	\$70,819

The term "Gross Family Income" means all monies received by the family before income taxes or deductions.

"Family" includes all persons living in the same dwelling and related by blood, marriage, common-law or adult interdependent relationship, or adoption. In the case of common-law and adult interdependent relationships, common-law spouses, adult interdependent partners and their dependents are considered family. In the case of a minor, unless the young person lives independently, it is the income of the minor's parents or guardians which determines eligibility.