

DOCUMENTATION: Make The Time!

Documentation issues are common even though requirements for Alberta physiotherapists have stayed the same for a long time.

- 1** Document as soon as reasonably possible after assessing, treating, or communicating with a client.
- 2** Provide enough information so that another physiotherapist could take over the client's care based only on your documentation.
- 3** Make sure that the chart fully and correctly states what actually happened.
- 4** Good charting is essential to safe, effective, client care in the short term. It is also an investment for the future, though the pay-off may not be obvious right away.

Quality documentation, completed at the time of a health service, is typically considered a reliable and important source of information if a complaint or concern comes up later.

Quality documentation pays off in the long run! Small changes add up. Take the time today to review your usual practices. **Where can you improve?**

www.cpta.ab.ca